

Taverham Evangelical Church (TEC)

Registered Charity No. 1087197

JOB DESCRIPTION

Lead Pastor

Purpose

The Minister is a person called of God to shepherd the flock of God. In today's society and culture this involves leadership, pastoral care, and a high degree of organisation. It is not the Minister's responsibility to personally do all the tasks listed below, but it is his/her responsibility to ensure that they are covered and done to a level of competency acceptable to the appropriate authorities.

Key Tasks and Responsibilities

1. Provide ministry to all sections of the congregation that builds up and develops the stability, unity and maturity of the church.
2. Develop a vision for the church, communicate it effectively, and lead the people in working towards its achievement.
3. Maintain and develop the church's online ministry and social media presence.
4. Responsible for the overall spiritual wellbeing of the staff team and the Church.
5. Create, motivate and manage a vibrant church leadership team to outwork the church vision
6. Spend time building relationships with the congregation - relationship is key to success.
7. Manage the church charity's affairs efficiently through regular meetings with, and developing a good working relationship with, the members of the Church Council to provide effective collective governance.
8. Develop departments and, where necessary, launch new departments that allow giftings within the church to operate and moves the church towards the fulfillment of vision.
9. Organise regular meetings with department leaders to progress the outworking of the vision and monitor progress against agreed objectives.
10. Provide effective line management and leadership to the staff and volunteers.
11. Motivate, encourage and develop the staff and volunteers to ensure their skills and abilities are released to their full potential.

12. Ensure the church complies with legislation eg Safeguarding, Health and Safety, Food & Hygiene etc., including the provision of appropriate internally and externally sourced training
13. Responsible for managing the upkeep of church property.
14. Develop relationships with other churches and organisations towards the outworking of the vision.
15. Maintain a current knowledge of the church finances and budgets and ensure the church complies with statutory financial requirements.
16. Generate finances through fundraising initiatives and grants where necessary.
17. Overall responsibility for teaching, worship, pastoral care and prayer.
18. Attend zone, area and national AoG events.

Financial or Other Authorities

- Signatory on bank accounts
- His/her name is also registered with the Charity Commission and Information Commissioner's Office

Reporting Line

Reports to the Church Council.

08/03/2021